SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of September 27, 2012

OPEN SESSION — 6:00 pm

A. CALL TO ORDER

CLOSED SESSION – 6:00 pm

1. To consider four (4) expulsion waiver recommendations in accordance with California Education Code Sections 48915 and 48918.
2. To provide direction to the Assistant Superintendent of Human Resources regarding negotiations with California Teachers Association concerning a legal matter.
3. Public Employee Performance Evaluation – Title: Superintendent of Schools, in accordance with Government Code Section 54957.

RECONVENE INTO OPEN SESSION – 7:14 pm

B. ROLL CALL

Board Members:
Ms. Judith Bush - Present
Mr. Maurice Goodman – Present
Mrs. Shirlee Hoch - Absent
Mrs. Liza Normandy - Present
Mr. Philip Weise - Present
Alex Moreno – Student Board Member - Present

Cabinet Members:
Mr. Alejandro Hogan, Superintendent - Present
Ms. Patricia Ernsberger, Assistant Superintendent, Business Services - Present
Dr. Jacqueline McEvoy, Assistant Superintendent, Human Resources and Student Services - Present
Dr. Shawnterra Moore, Assistant Superintendent, Educational Services and Categorical Programs – Present

C. PLEDGE OF ALLEGIANCE was led by was led by Parkway Heights Middle School 8th grade student and ASB member Karina Ayala.

D. REPORTING OUT FROM CLOSED SESSION

ACTION

MOTION # (Weise/Goodman) to uphold the panel's decision on expelled students PJ, PK, PL and PM as follows. Motion Carried (Unanimous)

To expel Student PJ from the District for violation of Education Code Subsections: 48900 (a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person; 48900.4 Intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils that is sufficiently severe creating substantial disorder; and invading the rights of school district personnel or students by creating an intimidating or hostile educational environment; 48900(k) Disrupted school activities or otherwise willfully defied the valid authority of … school personnel…
That Student PJ be expelled from the South San Francisco Unified School District two (2) semesters, the fall and spring semesters of the 2012-2013 school year, however that the full term of the expulsion be suspended and Student PJ be allowed to participate in the District's Alternative to Expulsion Intervention Program. Student PJ would continue to attend another school on a contract, contingent upon successful completion of the Alternative to Expulsion Intervention Program. That Student PJ is expected to make satisfactory academic progress, maintain positive attendance, and demonstrate good behavior. That Student PJ shall be considered to have completed the period of expulsion by meeting the above conditions by the end of the spring semester of the 2012-2013 school year, May 30, 2013.

To expel Student PK from the District for violation of Education Code Subsections: 48915(c1) Possessing, selling, or otherwise furnishing a firearm…; 48900(b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object…; and 48900(k) Disrupted school activities or otherwise willfully defied the valid authority of…school personnel…
That Student PK be expelled from the South San Francisco Unified School District for one (1) calendar year, through September 27, 2013. That Student PK would continue in a program for expelled students, CDS, upon release from Hillcrest Youth Services Center (juvenile hall). That Student PK is expected to make satisfactory academic progress, maintain positive attendance, and demonstrate good behavior. That Student PK be required to successfully complete a counseling program that focuses on developing good decision-making skills and self-esteem. That Student PK shall be considered to have completed the period of expulsion by meeting the above conditions by the end of the one calendar year term, September 27, 2013.

To expel Student PL from the District for violation of Education Code Subsections: 48915 (a)(3) Unlawful possession of any controlled substance listed in Chapter 2 . . . of the Health and Safety code, except for the first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis; 48900(c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance…; 48900(j) Had unlawful possession of, or unlawfully offered, arranged, or negotiated to sell drug paraphernalia . . .; 48900(h) Possessed or used tobacco, or any products containing tobacco or nicotine products; and 48900(k) Disrupted school activities or otherwise willfully defied the valid authority of…school personnel…

That Student PL be expelled from the South San Francisco Unified School District two (2) semesters, the fall and spring semesters of the 2012-2013 school year. That Student PL continue in a program for expelled students, CDS. That Student PL is expected to make satisfactory academic progress, maintain positive attendance, and demonstrate good behavior. That Student PL be required to successfully complete a counseling program that focuses on drug abatement, developing good decision-making skills and self-esteem. That Student PL shall be considered to have completed the period of expulsion by meeting the above conditions by the end of the spring semester of the 2012-2013 school year, May 30, 2013.

To expel Student PM from the District for violation of Education Code Subsections: 48915 (a)(3) Unlawful possession of any controlled substance listed in Chapter 2 . . . of the Health and Safety code, except for the first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis; 48900(c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance…; and 48900(k) Disrupted school activities or otherwise willfully defied the valid authority of…school personnel…
That Student PM be expelled from the South San Francisco Unified School District two (2) semesters, the fall and spring semesters of the 2012-2013 school year, however that the full term of the expulsion be suspended and Student PM be allowed to participate in the District's Alternative to Expulsion Intervention Program. Student PM would continue to attend another school on a contract, contingent upon successful completion of the Alternative to Expulsion Intervention Program. That Student PM is expected to make satisfactory academic progress, maintain positive attendance, and demonstrate good behavior. That Student PM shall be considered to have completed the period of expulsion by meeting the above conditions by the end of the spring semester of the 2012-2013 school year, May 30, 2013.

For Closed Session Item #3, Board President Judy Bush requested Superintendent Alejandro Hogan provide a current Superintendent and Cabinet salary schedule for a future closed session meeting.

E. REVIEW OF AGENDA – Action item Educational Services, 2c, Agreement with San Mateo County for CDS Probation Officer, is being tabled to the October 4 meeting. Action item Administration, 1b, 2nd reading of District By-Law and Policies – for Policy 5144.1, Suspension and expulsion/due process, on agenda page 137, second paragraph, the word "shall" will be changed to "may". This change was made since classes are not available at all District sites.

F. RECOGNITION AWARDS – Trustee Maurice Goodman and Interim Principal Marco Lopez recognized Parkway Heights Middle School volunteers Gabriel Hernandez, Triny Hernandez, Gabriela Guzman Villalpando, Edda Reyes, and Luisa Ortega.

G. PTA COUNCIL REMARKS – None.

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS -

South San Francisco Federation of Adult Educators – Helen Kashevaroff, President, said her association has strong ties to the community and its members are concerned with the District's budget. These members are focused on the November election which they feel could turn the budget situation around. She thanked Superintendent Hogan and Assistant Superintendent Patricia Ernsberger for visiting a recent Adult Ed staff meeting and explaining the budget. Ms. Kashevaroff also thanked Mr. Hogan for inviting District employees to participate in a budget study committee. She said AFT endorses a policy of work furloughs which are preferable to cutting classes and/or hours. On behalf of her association's 27 members, Ms. Kashevaroff thanked Principal Jim Murphy and said AFT members feel it is important to wait until after the election to make these decisions.

South San Francisco Classroom Teachers Association – Vice President Danny Yanow said teachers continue to have computer/technology problems throughout the District. He thanked Mrs. Ernsberger for bringing an AFLAC situation to the attention of the union and hopes an RFP process will begin soon. President Jan Speller attended Dr. Tony Limoges's Culture and Climate meeting on September 26 and found it to be "vibrant and productive". CTA members are phone banking in favor of Prop 30 and in opposition to Prop 32. They will begin precinct walking soon. Mr. Yanow said it is premature to discuss furloughs in the District.

California School Employees Association Chapter 197 – President Jolene Malfatti said 2013 will be a critical business year with concern about furlough days. She complimented Cabinet for scrutinizing all expenditures in the District. Ms. Malfatti said CSEA is having a "Give Back" fund-raiser at Chevy's on October 15 and proceeds will be used to buy items for teachers. She encouraged sites to e-mail her with teacher nominations for this recognition.

I. PERSONNEL COMMISSION – Assistant Superintendent Jacqueline McEvoy reported that the commission met on Tuesday, September 18, and ratified four positions and eligibility lists. The commission took action to change the start time of their future meetings to 5:00 pm. CSEA and Board representatives nominated Napoleon Garcia to be their appointee to the Commission. This will become effective October 16, following a public hearing and Commission vote. Dr. McEvoy said the Commission provided input on proposed changes to the evaluation documents for classified staff.

J. ITEMS FROM BOARD –

Trustee Phil Weise commented on DACA (Deferred Action for Childhood Arrivals). This is a program where students under of age of 31, as of June 15, 2012, who have resided in the United States since June 15, 2007 and have documentation (i.e. school records) can apply for deferred action. The District has received approximately 300 requests for records so far.

K. SUPERINTENDENT'S REPORT

a. Draft agenda for October 11 Community Forum –
The Superintendent said this meeting will focus on four topics with brief presentations followed by public comments. The Board agreed with his recommendation to combine the presentations for Educational Specifications for both Elementary and Middle Schools to allow more time for community feedback.

- ASB Reports

  - Winnie Chan, ASB Treasurer, South San Francisco High School, shared events at her school with the Board. The Senior Class of 2013 held a car wash on September 15, followed by a Sophomore Class of 2015 car wash on September 22. Donations for these successful events netted the Seniors $700 and $600 for the Juniors. These funds will be used for next year's proms. On September 29, the Drama Club will hold their car wash and the National Honor Society has planned theirs on October 6. A "Sojourn to the Past" informational assembly took place on September 7. This organization has provided students with the opportunity to trace the footsteps of the Civil Rights Movement with ten day field trips for the past ten years. Club Rush is planned for September 28 where all students could become involved with clubs of their choice. A cheerleading team spaghetti dinner fundraiser will occur on September 28. ASB is currently getting prepped for their fall Blood Drive on October 17th. Homecoming begins on October 1 and runs through October 27. A completion will take place with classes decorating the central quad. Ms. Chan confirmed that no one will be on campus, unsupervised, prior to 7 am.

  - Mikka Yamamoto, ASB President, El Camino High School, Mikka Yamamoto was not able to attend tonight's meeting. ASB Vice President and Student Trustee Alex Moreno highlighted recent and upcoming events on campus. He said the Freshmen were welcomed to the school on the first day with a poster containing their names. Their cheerleaders held their fundraiser on September 14. In recognition of Hispanic Heritage Month, the school will have PA announcements and posters to share facts, enjoy cultural dancers, etc. Club rush occurred September 18 through September 21 with hundreds of students signing up. The new Glee Club and Dance Club performed during rush week. On September 21, the Colt Society held their first Blood Drive with 300 donors. Homecoming takes place next week with rallies, games and a dance. On October 5 the school is appreciating staff on "World Teachers Day"

L. COMMUNICATIONS

Edith Arias, parent, spoke about the lack of communication, from the District, concerning students in the Adult Transitional program. Superintendent Hogan said the Special Education staff was tasked with holding quarterly parent meetings and he and Assistant Superintendent Shawnterra Moore would look into the situation.

Eric Jacobson, teacher, asked the Board to consider a change of venue to the SSFHS auditorium for the October 11 and 25 meetings.

M. PRESENTATIONS

1. EDUCATIONAL SERVICES

a. Teaching and learning presentation: Parkway Heights Middle School

Superintendent Hogan introduced Interim Principal Marco Lopez of Parkway Heights Middle School. Mr. Lopez shared, with the Board, the following information about his school:

API scores - have grown from 693 in 2008 to an anticipated 793 in 2012, which represents a 100 point growth over the last five years.

AYP scores:

- ELA (English Language Arts) scores have steadily increased from 2008-2009 to 2011-2012. The combined Advanced and Proficient scores have risen from 43.59% with 408 students to 55.25% with 488 students during that time.
- Math scores have increased 14.95% for combined Advanced and Proficient levels from 2008-2009 to 2011-2012.
- Goal is to maintain progress and motivate lower performed students to higher levels.
- Largest significant subgroup, the Hispanic subgroup, has seen a gain of 3.8% in Advanced and Proficient combined ELA scores and 14.65% in Math.
- The number of students that met AMAO 1 (EL students making annual progress) has increased to 75%, or 171 out of 229 students in 2012.

Mr. Lopez reviewed the District's initiatives for learning. He outlined the strengths, challenges, monitoring, growth plans and SMART goals for the school in the areas of:

- Adoption implementation
- Explicit Direct Instruction
- Academic Conferences
- Data Director

Mr. Lopez concluded his presentation by thanking the staff and

students and sharing the Parkway Heights' Mission Statement: "We will work collaboratively to ensure that each student is prepared for high school and post-secondary education."

b. Professional Learning Community

Dr. Moore thanked the Board for the opportunity to have District teachers attend the PLC (Professional Learning Community) conference and introduced the participants. Staff from Spruce Elementary and Parkway Heights Middle School presented information on what they learned at the Denver, Colorado conference, and the status of PLC implementation at their respective sites.

Spruce Principal Israel Castillo said the goal is working together as a team for the benefit of students. He defined a PLC as:

Professional
- Every teacher is a leader; Every leader is a teacher.

Learning
- In a PLC school, learning applies as much to teachers, administrators, and parents as to students.
- Focus on instruction, curriculum and assessment.

Community
- Support
- Cooperation vs. competition
- Focus intensely on the mission, vision, goals, and values
- Improvement of the whole vs. striving to get ahead individually

Parkway Heights' teacher Beth Butchart reviewed what a PLC is **not**, such as:
- A program to be implemented
- A package of reforms to be adopted
- A step-by-step recipe for change
- A sure-fire system borrowed from another school
- One more thing to add to an already cluttered school agenda

A PLC is a process that will change a school's culture. The four critical questions that guide PLC collaboration meetings are:

1. What do we want students to learn?
   - Use curriculum and State standards.
2. How will we know if they have learned?
   - Develop and use common assessments such as Data Director.
3. What will we do if they don't learn?
   - Understand how to re-teacher the subject and expose students to material in different ways.
4. What will we do if they already know it?
   - How to enrich a student's education.

Luann Daniel, a teacher at Spruce, reviewed the cyclical PLC process: As a team, determine what all students are to learn and focus on 8-10 standards → Focus on common unit of study → Administer common assessment → Analyze the data with your team → Determine intervention or enrichment .

Four PLC assumptions about collaboration:

1. If schools are to improve, staff must develop the capacity to function as professional learning communities.
2. If schools are to function as professional learning communities, they must develop a collaborative culture.
3. If schools are to develop a collaborative culture, they must overcome traditional teacher isolation.
4. If schools are to overcome their tradition of teacher isolation, teachers must learn to work in effective, high performing teams.

Spruce teacher Stuart Campbell spoke about the concept of working together and a cultural change to inter-dependence and relying on one another's skills. He outlined:
In a PLC school with high performing teams:

- Collaboration is embedded into every aspect of the school culture
- Time for collaboration is built into the school calendar
- Products of collaboration are made explicit
- Teams have access to relevant information

What has been started at Spruce
Sara Davila, a Spruce teacher, reviewed what was learned at Denver and brought back to her site:

Developing the Collaborative Culture

- Started the 1st PLC cycle on the first day of school
- Denver team led PLC in-service for staff
- Grade level teams created meeting norms and team jobs – clearly delineated responsibilities and shared expectations
- PLC meetings built into schedule twice a week – essential collaboration time
- Establishing explicit meeting outcomes – assessing agenda and next steps for the "work before the work"

Spruce teacher Deborah Vollmer shared:
PLC Grade level teams at work

- Identified 8-10 essential ELA standards for first trimester – anticipate and target different topics for students with new team members eager for input
- Assessment data guides teaching and re-teaching – with assistance of TOSAs and Data Director
- Grade level teams creating common formative assessments

What has been started at Parkway
Stacy Russell, a Parkway Heights teacher, reviewed her site's mission statement and vision, values and goals.

Teacher Grant Dineley, presented Parkway's:
Common planning time

- SMART goals
- Power standards
- Block schedule – collaboration time
- Grade level meetings
- Data analysis
- Common assessments
- Common lesson plans
- Subject-based intervention and enrichment

Intervention

- Instructional coach
- Intervention counselor
- Advisory– every student has an advisory teacher with whom they meet twice a week
- Homework center

Enrichment

- Electives – each student has elective
- Clubs
- College tours – focus on student's future
- Career day
- Family Math and Science night

Mr. Dineley stressed that this is a process with no end which has begun at Spruce and Parkway. He invited the Board to visit the sites and see the process in action.

2. BUSINESS SERVICES

a. Measure J/Review of cash flow – Keygent Inc.

Assistant Superintendent Ernsberger introduced Tony Hsieh of Keygent Inc., the District's financial advisors, to review the cash flow situation as we move into Phase II of Measure J.

Mr. Hsieh told the Board that District assessed values have begun to modestly rebound with an increase of 1.2%. The 2012-2013 assessed value for SSFUSD is $15,365,519,350, which is better than some other school districts. The District has a strong tax base and will have a "pop" when the turn-over of long time residents occurs.

Measure J overview:

- $162 million Bond passed on November 2, 2010

- Maximum estimated tax rate of $33 per $100,000 of assessed value
- District issued $33 million of Bond Anticipation Notes (BANs) on June 3, 2011, which matured on June 1, 2012
- District issued $7 million of general obligation bonds (GO Bonds) on May 23, 2012 and proceeds were used to repay a portion of the 2011 BANs
- District issued $56 million of BANs on May 23, 2012
    - $25,999,340 to extend the maturity on a portion of the 2011 BANs and due to mature on June 1, 2016
    - $30,002 to be used for new money projects and due to mature on May 15, 2017

Measure J assumptions going into the scenarios:

- The updated figures below indicate an accelerated issuance schedule , not an accelerated final date of receipt of proceeds.

Fiscal Year	Project $ Needed (original)	Project $ Needed (Updated)
2010-11	$33.000,000	$33,000,000
2011-12	$30,000,000	$30,000,000
2012-13	-	$30,000,000
2013-14	$60,000,000	$40,000,000
2014-15	$39,000,000	$29,000,000
TOTAL	**$162,000,000**	**$162,000,000**

Scenario #1 (remaining Measure J)
– using maximum financing terms of **40 years**, the District's construction schedule can be met until 2015, and the final Measure J proceeds can be received by 2016. This would be a cash shortfall of $7 million which can be affected by changes in interest rates and assessed value growth.

Types of Bonds
Bonds can be issued as either current interest bonds, capital appreciation bond or convertible capital appreciation bonds.

- **Current interest bonds (CIBs)**
    - Cheapest bonds – want to maximize in the District's Bond program
    - Pays interest semi-annually from date of issuance
    - Lower cost of borrowing
- **Capital appreciation bonds (CABs)**
    - Way to manage tax rates
    - Pays interest only at maturity
    - Higher cost of borrowing
    - Provides greater ability to manage tax rates

- **Convertible capital appreciation bonds (CCABs)**
  - Hybrid of CIBs and CABs
  - Cost of borrowing typically between CIBs and CABs
  - Initially issued as CABs, then converts to CIBs at future date where there is available tax capacity

Mr. Hsieh shared a Los Angeles County White Paper from the LA County Treasurer and Tax Collector which outlined their opinion on the worst practices of bond financing concerning CABs, BANs, Prop 39 tax limits, and payment of costs of issuance. The San Mateo County Treasurer is supportive of the paper's provisions where "all financing costs of issuance such as fees of bond counsel, underwriter, financial advisor, ratings, etc. are to be paid out of building fund proceeds and not out of original issue premium". He also reviewed recent negative press on CABs and said that the San Diego County treasurer is proposing legislation to limit California school GO Bond financing to a maximum of 25 years. If this occurs, the District's shortfall would increase.

Scenario #2 (remaining Measure J)
– using maximum financing terms of **25 years**, the District's construction schedule cannot be met on time, and the final Measure J proceeds can be received by 2012. This scenario would be a cash shortfall of $69 million which can be affected by changes in interest rates and assessed value growth.

In response to Trustee Weise's question, Mr. Hsieh said the only way to meet the $69 million shortfall would be to increase the tax rate. He will provide the District with an analysis of how much the rate would need to be increased to meet the shortfall. Trustee Goodman asked what impact the analysis would have on getting another Bond approved. Mr. Hsieh said that depending on the community's thought, raising taxes now would lead to saving taxes for future generations. He told the Board he has seen support for tax increases in other districts. Trustee Liza Normandy requested that Mr. Hsieh attend the October 11 Phase II Community Forum and provide an overview of monies already spent on the Bond projects and outline the two possible scenarios.

N. CONSENT AGENDA:

MOTION # (Weise/Goodman) to approve Item 1a, Minutes to the Regular Board Meeting, September 13, 2012; Item 2a, Local Education Agency Plan (LEAP) Progress report; Item 3a, Certificated Personnel Assignment Order; Item 3b, Classified Personnel Assignment Order; Item 3c, 2012-2013 mileage stipends; Item 4a, Purchase Order Listing, August 1 - 31, 2012; Item 4b, Warrant Register, August 1 -31, 2012; Item 4c, Cash Receipts, August 1 - 31, 2012; Item 4d,

Miscellaneous Cash Receipts, August 1 - 31, 2012; Item 4e, Gifts to the District for August 2012; Item 4f, Gifts to the District from SSF Foundation for Youth; Item 4g, Declaration of surplus property; Item 4h, Martin, Alta Loma middle and SSFHS 2012-2013 fundraising events.
Motion Carried (Unanimous)

President Bush said she was disappointed that the Blue and White Ball is not included with SSFHS fundraisers. She hoped Principal Tony Limoges would bring this event back or come up with another idea to raise the funds (sometimes as much as $40,000), which would be a nice legacy for Will Maher.

INFORMATION/DISCUSSION

1. BUSINESS SERVICES

a. Measure J/Educational Specifications for Middle Schools

Master Architect Wally Gordon of DLM Architects introduced Educational Specifications for middle schools in the District. He said they evolved from the elementary school Ed Specs but with more types of classrooms. This is an outline of basic spaces with flexibility for current and future classroom uses. It is used as a guide with the construction of new schools and also for modernization of existing sites.

Mr. Gordon said the model used is based on 80 square feet per student in middle schools. He reviewed a site functional diagram with public and private sides, a central student commons for leadership classes and clubs, and the adjacency of science classes which is different than the elementary school Ed Specs. Mr. Gordon spoke about the security concerns which have evolved over the past ten years. He also reviewed detailed diagrams for:

- Classrooms
- Multi-purpose/media center and library – true learning center with student collaboration rooms, parent volunteer workspace, etc.
- Science – for prep and four classrooms
- Student services/administration – to fill the need for more counseling based services in middle school

PUBLIC HEARING – Sufficient student textbooks/instructional materials

In accordance with California Education Code Section 60119 and SB 550 to provide an opportunity for members of the public to comment on the sufficiency, appropriation and disbursement of instructional materials throughout the District, the Board meeting was suspended to open a public hearing at 9:29 pm.

The public hearing was closed and the Open Session reconvened at 9:30 pm.

Student Trustee Moreno left the Board meeting at 9:30 pm.

ACTION

1. ADMINISTRATION

a. MOU with SSFHS and PCRC

Trustee Normandy asked about the funding source for this agreement. Superintendent Hogan replied that it will be paid with a Kaiser Foundation grant and no District money will be used.

MOTION # (Weise/Goodman) to approve the MOU agreement between South San Francisco High School and the Peninsula Conflict Resource Center, for service from July 1, 2012 to June 30, 2013.
Motion Carried. (Unanimous)

b. 2nd Reading of SSFUSD policies

In Policy ix. 5144.1, Page 137, second paragraph, "shall" is being changed to "may".

"The Superintendent or designee ~~shall~~ **may** establish a supervised classroom suspension program…"

MOTION # (Weise/Bush) to approve the District's updated By-Law and Policies (listed below) with the revision on BP 5144.1. Motion Carried. (Unanimous)

i. BB 9100 – Board organization
ii. BP 0410 – Non-discrimination in District programs & activities
iii. BP 1250 – Visitors/Outsiders
iv. BP 1312.3 – Uniform complaint procedures
v. BP 1330 – Use of school facilities
vi. BP 4030 – Non-discrimination in employment
vii. BP 5131 – Conduct
viii. BP 5131.2 – Anti-harassment/Anti-bullying
ix. BP 5144.1 – Suspension and expulsion/due process
x. BP 5145.3 – Non-discrimination/harassment
xi. BP 7214 – General obligation bonds

c. Resolution No. 12-56 Trustee Compensation

MOTION # (Bush/Weise) to adopt Resolution No. 12-56: To allow stipend payment for Trustee Hoch who was absent from the September 13, 2012 Board meeting, due to illness.
(AYES: Bush, Goodman, Normandy, Weise. NOES: None). Motion Carried. (Unanimous)

2. EDUCATIONAL SERVICES

a. Benchmark contract with Intel-Assess

This item was brought back from the September 13 Board meeting so Dr. Moore could provide information on printing costs. She stated that the District costs would be $799 for a total program cost of $20,599.

Trustee Weise asked if it was used for all grade levels and Dr. Moore responded that it applies to grades 2 through 11.

Trustee Normandy asked what the consequences would be if the Board did not approve the contract with Intel-Assess. Mrs. Moore said without it the District would not have a benchmark assessment tool to measure knowledge and predict CST. This assessment allows the District a period of eight weeks to react and reteach lessons via the benchmark results.

Trustee Goodman asked how accurate the assessments have been in the past. Dr. Moore said that the data shows a slow progression in CST and provides a tool to predict and focus on specific standards. She added that there is no data to indicate this specific tool correlates with making gains.

Trustee Normandy inquired about the funding source for this program and Dr. Moore replied that it would be paid through categorical funds.

MOTION # (Weise/Goodman) to approve the Intel-Assess agreement for service from September 14, 2012 to September 14, 2013. Motion Carried. (Unanimous)

b. Resolution No. 12-47 Confirmation of sufficient student textbooks/instructional materials

MOTION # (Weise/Normandy) to approve the adoption of Resolution #12-47: To confirm and certify that the District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.
(AYES: Bush, Goodman, Normandy, Weise. NOES: None). Motion Carried. (Unanimous)

3. BUSINESS SERVICES

a. Measure J/Approval to negotiate an agreement with Design Architects

Superintendent Hogan told the Board this authorization allows the District to negotiate contracts with three firms and bring those agreements back for approval.

Bob Collins, of Swinerton, reviewed the architect selection process starting with Statements of Qualifications from 42 architectural firms and developing a short list of firms from which the District selected the three highest ranked firms to interview. Bond Program Director Larry Scott has interviewed these firms which are considered to be the best qualified to provide school design. These firms are:

1. Quattrochi Kwok Architects
2. HKIT Architects
3. Cody Anderson Wasney Architects

MOTION # (Weise/Goodman) to approve proceeding with negotiations with each architectural firm for Measure J Bond projects. Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS

Trustee Weise asked if the Board should not wait to discuss the Action item, Educational Services agreement with San Mateo County for a CDS Probation Officer. Mr. Hogan said it was tabled until the October 4 meeting since the probation department needed to review it prior to the Board approving it. Mr. Weise suggested the Board "pre-approve" the agreement so as not to delay implementation of this student safety issue.

MOTION # made by Trustee Weise, at the pleasure of the Board, to open a discussion on the following item.

<u>ACTION</u>

2. EDUCATIONAL SERVICES

c. Agreement with San Mateo County for CDS probation officer

The Superintendent confirmed that the agreement would be made with San Mateo County and not SSFPD to hire a probation officer to work part-time with CDS students. Dr. McEvoy said this person would be a "group supervisor", who works at juvenile hall with incarcerated students. A probation officer is a different job and that person does not work at school sites. A group supervisor provides security.

The Board agreed to bring this item back on the October 4 agenda with the correct description (the contract language is accurate).

Superintendent Hogan said he would have Chevron attend the November 8 Board meeting to present their final report on the District's solar projects.

President Bush asked if the Board wanted to change the venues for the October 11 meeting (planned to be televised) and October 25 meeting. Trustee Goodman said the purpose of the October 11 Community Forum is to ensure the community is included and they feel that they are part of the process. He suggested it could be held at a location other than the City Council Chambers and videotaped. Ms. Bush said the October 11 meeting location has been widely advertised for several weeks and she feels a change of venue might mean losing the audience. This item will be discussed at the October 4 meeting.

October 4, 2012 – Special Board meeting *6:00 pm start*

- Possible change of venue(s) for October 11 and October 25 Board meetings
- Inter and Intra District transfer procedures and results
- STAR testing results
- Measure J – Report on Community Workshops
- Measure J – Playground structures presentation
- Measure J – Contract approval for Design Architects
- Updated Safe School Plans
- Williams report for 3rd quarter ending 9/30/12
- Approval of contract with San Mateo County for CDS group supervisor
- Resolution for National Bullying Prevention Month (RESPECT! 24/7)
- Resolution for Filipino American History Month
- Resolution for National Disability Employment Awareness Month

October 11, 2012 – Community Forum - Televised

- Measure J - Presentations on Cash flow, Right Sizing of Schools, Ed. Specs for Elementary and Middle school and high school athletic fields

October 25, 2012

- Teaching and learning presentation – Los Cerritos Elementary School
- Measure J – Approval of Refined Master Plan
- Approval of weekly release schedule at Los Cerritos
- Resolution for American Indian Heritage Month

November 8, 2012

- Teaching and learning presentation – Skyline Elementary School
- Chevron's final report on solar projects

December 13, 2012 - Televised

- Teaching and learning presentation – Alta Loma Middle School
- Board of Trustees reorganization
- First interim budget report "positive certification"

SUMMARY OF BOARD DIRECTIVES

1. Staff to provide Board with a current Superintendent and Cabinet salary schedule for a future closed session meeting.
2. Keygent to bring back cost analysis.
3. Business Services to provide overview of Bond monies already spent and remaining funds.

GOOD AND WELFARE

Trustee Goodman said the Board should provide access to the entire community at meetings, as much as possible.

Trustee Normandy asked that the Board review by-laws and consider changing the start time of meetings to 6:30 pm to accommodate students, parents and faculty who attend. She asked that staff include a financial report for Bond dollars received and spent at the Community Forum.

President Bush thanked the audience members for staying until the end of the meeting.

Rory Nunsiale, Campus Security at Alta Loma Middle School, asked if the same person would work as the CDS Group Supervisor or would it rotate personnel. Mrs. Normandy replied that the agreement states the same individual would work at that site.

ADJOURNMENT – 10:05 pm